

District Insurance Officer JOB DESCRIPTION



Your role as District Insurance Officer is to help all clubs in your Area ensure that the Club is meeting its obligations on risk management.

RESPONSIBILITIES
Act on Helpdesk tickets from the Clubs in your District
Support clubs in finding solutions to risk management challenges,
Serve as a liaison between clubs and the DG train and District Board.
Join in on meetings with the other Oceania District Insurance Officers
Act as a project manager for specific issues but not as an insurance broker
Keep the governor informed on risk management programmes
Stay up-to-date on Rotary initiatives.
Ensure Clubs have the right paperwork to support their risk management